

The University of Texas at Austin  
**Checklist for the Graduate Program in Computer Science**  
Application deadline: December 15, 2023 (23:59 CST)

Please use this checklist to ensure that you are submitting all the materials necessary. *Note: For application to the UTCS graduate program, you are required to submit the following materials via **both** the ApplyTexas and the CS Department Supplement applications. We recommend starting your application well in advance of the application deadline to ensure that you have sufficient time to submit all materials.*

1) Submit via [www.ApplyTexas.org](http://www.ApplyTexas.org):

- **Application for admission**
- **Application fee**
- **Transcripts (1)** – Within 48 hours after the submission of your ApplyTexas application, you will receive an email from the Graduate and International Admissions Center directing you to the **MyStatus** page where you will be asked to upload your transcripts. Please do not mail these credentials. For additional information regarding the submission of transcripts to UT-Austin, please see <https://gradschool.utexas.edu/how-to-apply>
- **Proof of Submission of Department Application:** When you complete and submit you CS Department Supplement (outlined in Step 2) print the final submission page to a PDF and return to your **MyStatus** page to upload this as proof that you completed the department Supplement.

2) Submit via [CS Department Supplement](#):

- **Statement of purpose** - Approximately 2 pages describing your reasons for pursuing graduate study and academic and professional interests and goals. This may include events/experiences that prepared you for CS graduate study and how your interests complement the department's faculty and research.
- **Transcripts (2)** - The department will not review the transcripts you upload to the MyStatus page; you must provide us with separate copies through the CS Department Supplement.
- **Three letters of reference** – You must supply your references' names and email addresses to the CS Department Supplement [*this information is **not** downloaded from ApplyTexas*]. After you provide their contact information, emails will be sent to your references with instructions on how to upload their letters. Letters should emphasize research experience and academic achievements, particularly in computer science. Your references should submit their letters by **December 20, 2021 (5:00 CST)** for full consideration.
- **(International students only) TOEFL or IELTS scores**
- **Optional:** GRE scores, CV, and up to three publications. CV should also include a scan of any aid award letter that has award details such as NSF, Fulbright, etc. If you provide GRE scores, you must also have an official report sent to UT-Austin.

3) An official report of Graduate Record Examination (GRE) scores (optional for Fall 2022 applications). Please request that ETS send official test scores to UT-Austin. (UT-Austin code 6882 – you do not need a departmental code).

4) An official score report for the TOEFL or IELTS (international students only). Scores must be sent to the university by the testing agency, unless applicant is from a [qualifying country](#).

**We want to emphasize that all materials should be uploaded electronically. We will carefully dispose of any paper materials we receive, unless we have requested them.**

For more information, please see the FAQ at <https://www.cs.utexas.edu/fag/graduate> or contact [csadmis@cs.utexas.edu](mailto:csadmis@cs.utexas.edu)